



GREAT LAKES INTER-TRIBAL COUNCIL, INC.

P.O. Box 9, Lac du Flambeau, Wisconsin 54538

Phone: 715-588-3324 Fax: 715-588-7900

Email: glitc@glitc.org

Agenda Criteria

1. GLITC is a consortium of the member tribes, but does not exercise any governmental authority or influence over individual tribal financial or purchasing decisions.
 - a. Generally speaking, presentations marketing goods and services are most appropriately directed to the individual tribes and their appropriate contact people.
 - b. GLITC will not schedule presentations or requests for financial support or contributions that are more appropriately dealt with at individual tribal councils or their departments.
 - c. GLITC will not schedule presentations that involve seeking tribal investment in commercial ventures.
 - d. GLITC recognizes that its board meetings can provide a valuable contact point to enable communication about new goods and services. Depending on space availability at the host site for each meeting, we will provide space for informational booths.
 - e. Any member of the Board of Directors may direct a variance from this policy.
2. All requests to be on the agenda must be made in writing to the Executive Director: Michael W. Allen, Sr., P.O. Box 9, Lac du Flambeau, WI 54538; by fax at 715-588-7900; by email to his assistant: tsafford@glitc.org.
 - a. Requests to make presentations to the Board of Directors should contain information regarding the topic, presenter (including title and agency represented), and how to contact the presenter. The attached Agenda Inquiry form must be completed and submitted with the written request.
 - b. Requests should be received at least 20 working days prior to the meeting.
 - c. If a request comes in after the deadline, it will be considered for the next meeting agenda.
 - d. Reports and any materials related to an agenda item must be presented to the board in advance. Board members prefer not to receive any additional handouts the day of a meeting. Board packets are mailed to board members at least ten days in advance of a meeting.
 - e. In unusual cases, the agenda can be amended by board action at the meeting.
3. GLITC welcomes presentations by government agencies (state, federal, local, and tribal) and other private organizations in an effort to further improve communications, inter-tribal relations, government-to-government relations, public relations, and services intended to improve the quality of life and standard of living of Native American people and reservation communities.



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4. GLITC will consider all requests for intertribal resolutions of opinions or support for events, programs, policies, and governmental action intended to improve the quality of life and standard of living of Native American people and reservation communities.
 - a. Requests for such support should be submitted in accordance with paragraph 1 above, and should also include:
 - i. Sufficient written background information for drafting a resolution,
 - ii. Any deadlines, and
 - iii. Suggestions for distribution of the resolution after passage.
 - b. In some cases, individual tribal government resolutions of support may be deemed more appropriate than a GLITC resolution. The Executive Director or Executive Committee will make such a decision.
 - c. In most cases, GLITC resolutions will be transferred to GLITC format. A resolution proposal in an electronic format (email attachment of a Word document) or on a floppy disk and in MSWord format will facilitate the transfer, and expedite the passage and signature of the final resolution.



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Guidelines for Board Meeting Materials and Presentations

1. Board Members prefer that there are no “last minute” additions to the agenda.
2. Reports and any materials related to an agenda item must be presented to the Board of Directors in advance. Board members prefer not to receive any additional handouts the day of a meeting.
3. Under normal circumstances the board packet is mailed out ten working days in advance of a meeting.

Agenda Inquiry

For presentations, the following questions must be answered *before* an issue will be placed on the agenda:

1. Issue to be discussed:
2. Name of person making the request: _____
Title and agency represented: _____
Telephone number: _____ Fax Number: _____
Address: _____
Email address: _____
3. What do you want from the Board of Directors? (Remember funds are not an option)
4. What do you want the Board of Directors to understand? PLEASE briefly explain your program/project.
5. What action do you want the Board of Directors to take?
6. What type of report or documentation do you have to include in the board book?
Please explain in bullet form. Any handouts, brochures, letters, etc. must be submitted 14 working days prior to the Board Meeting:
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